



**RUSTENBURG LOCAL MUNICIPALITY
INVITATION FOR PROSPECTIVE BIDDERS**

<u>QUOTATION NO.</u>	<u>DESCRIPTION</u>	<u>AVAILABILITY OF BID DOCUMENT</u>	<u>EVALUATION CRITERION</u>	<u>ENQUIRIES</u>	<u>CLOSING DATE</u>
QU/OEM/0045/2025/26	Appointment of a service provider for delivery of gifts, decoration and catering for women's month celebration 2025	Documents will be available on the RLM websites respectively	❖ Administrative evaluation (document completion and attachment of mandatory documents) to include all necessary certifications. ❖ 80/20 preferential point system (price = 80 & Specific goals = 20) NB! No other evaluation criterion should be used.	TECHNICAL Mr. T. Mesesa 014 590 3249 tmesesa@rustenburg.gov.za SCM Mr. J. Masinga 014 590 3123 jmasinga@rustenburg.gov.za	DATE: 02 September 2025 TIME: 10h00

- Bidders must submit both a hard copy document and an electronic tender document in the form of a clearly marked USB. (Bidders will be disqualified for not submitting a USB with scanned bid documentation)
- Bid documents must be in a sealed packaging clearly marked with the bid number and description, must be placed in the bid box in the foyer of the Municipal offices, Missionary Mpheni House, Beyers Naude Drive, Rustenburg not later than the prescribed closing date, where after the bids will be opened in public at the Municipal offices.
- All bids will be evaluated in accordance with the Supply Chain Policy of the Rustenburg Local Municipality, PPPFA 2022 and other related legislations. Bids will remain valid for 90 days.
- The lowest or any bid will not be necessarily accepted, and the municipality reserves the right to accept the whole or part of any bid. The municipality reserves the right to increase or decrease quantities as indicated in the technical specifications. A market analysis conducted will be taken into consideration to ensure right procurement and quality service delivery.
- Tender submission must comply with the instruction note (Tender Completion and Attachment of Mandatory Documents) as well as all other additional tendering condition and requirements stated in the tender document.

6. Objections or complaints must be submitted in writing to the Municipal Manager at the address stated, and must contain the following:
 - (a) reasons and/or grounds for the objection or complaint;
 - (b) the way in which the objector or complainant's rights have been affected; and
 - (c) the remedy sought by the objector or complainant
7. Any objection or complaint must reach the Municipal Manager with a 14-day period after award has been made. Late objections or complaints will not be entertained.
8. Submissions which fail to adhere to all the requirements and instructions stated on this advert, E-tender advert, CIDB Website for CIDB tenders as well as the tender document will lead to disqualification.
9. Should there be any contradictions between the information on this advert and the information in the tender document, then the information on this advert will take precedence.
10. Rustenburg Local Municipality will not accept late bids.
11. The bid price validity is 90 days.
12. Rustenburg Local Municipality will not accept documents which are not in envelopes and clearly marked with the bid number and description.

RUSTENBURG LOCAL MUNICIPALITY
MISSIONARY MPHENI HOUSE
P.O BOX 16, RUSTENBURG, 0300



Ms. B Faku
Acting Deputy Chief Financial Officer